

Village of Spring Bay

ATTENDANCE ROSTER:

X Ralph Atherton – Trustee
X Donald Bishel – Trustee
X Jerry Bishel – Trustee
X Trevor Hodge – Trustee
X Sonny Hufeld – Trustee
X Scott Selburg – Trustee

X Dave Tilley – Mayor
X John Kelly – Treasurer
X Maria Warner – Clerk
X Norm Schaer – Zoning Officer
X Josh Herman – Village Attorney

REGULAR MEETING

August 14, 2019

The meeting was called to order at 7:00 PM.

The members of the Board were present as indicated above.

Donny motioned to approve the July regular minutes & July executive session with the correction. Seconded by Sonny. Motion carried.

FINANCIAL REPORT: Dave Tilley reviewed the financial report. Scott motioned to approve the financial report as presented. Trevor seconded the motion. Motion carried

CD'S: There were no CDs needing attention at this time.

BILLS: Ralph Atherton questioned why we receive two separate invoices for the port-a-potties. His understanding was that it should be \$190 a month for the two units. Maria will contact the company to clarify what the bills are for. Ralph motioned to pay the bills as presented, including the two additional bills. Donny seconded the motion. Motion carried.

ORDINANCES: Ralph clarified that the Village does have ordinances. You can obtain a copy by going to the county. In addition, approximately ½ have been scanned and are available on the Villages website. Dave suggested it would be a good idea to conduct a review of the existing ordinances to see what is still relevant and what may need to be updated.

Josh shared that several municipalities have done exactly what Dave was recommending. Those municipalities looked at other Villages for examples. The attorney does not have to be involved but would be glad to assist if desired by the Board.

Ralph asked how new ordinances would impact existing situations. Josh explained that it depends on the ordinance. With zoning ordinances grandfathering does occur but when addressing nuisance type issues grandfathering is not a consideration.

Donny stated that new or existing ordinances need to be enforced.

Ralph motioned to establish a project to revise the ordinances of the Village with a project completion date within 90 days. Trevor seconded by the motion. Motion carried.

APPOINTMENTS:

HEALTH:

PARKS: Scott presented Dave Atherton a gift card in appreciation for all the time he has spent keeping our parks in the excellent condition they are in.

Ralph mentioned that the mowing in the lower park is designed in a particular way to provide for the cross county trail.

Dave Tilley asked that if anyone wants to assist with the mowing in the lower park they coordinate with Dave Atherton to make sure the cross-country track is maintained.

Donny mentioned that there is no longer a sign in the park with the "rules".

BUILDING AND EQUIPMENT: Dave and Ralph both have looked at the roof and also looked for signs of leaking. While both stated they are not roof experts, it did not appear that the roof needs replaced.

STREETS & ALLEYS: Scott motioned to employee James Traver to assist with grounds keeping / maintenance issues in the Village for 20 hours per month at \$12 per hour Ralph Motion carried.

The chip and seal work is completed. We have not yet received an invoice. Scott has ordered all the signs he needs and will work on getting them installed.

Scott will look around the Village to determine if we need to have them swept again.

ECONOMIC DEVELOPOMENT: Roy Bockler was present. There is a plan in the works to form a new economic development group that would include one Board member and one community member from each of the following entities: Spring Bay Township, Partridge Township, Spring Bay, Bayview Gardens and Peoria Heights. Dave Tilley will attend the meetings as the Board representative and appointed Joe Greer as the community representative.

POLICE: Jerry Bishel provided a report on restarting a police department. Jerry stated it would be \$15,000 start-up costs plus approximately \$300 a month in communication costs. He provided a report to the Board members that outlined the majority of hard costs associated with the operations of the police department. The \$15,000 is a one-time cost that would be required to be incurred prior to December 2019. The cost could increase after that time. The ongoing cost would be approximately \$30,000 per year.

Dave Atherton asked for clarification regarding the \$15,000 expense. That expense would be incurred if the police department was currently in existence as well.

Scott Selburg provided a report of what the cost would be to contract with the county for 50 hours per month. Woodford County charges \$31.46 per hour. In addition there is a \$249 dispatch fee. Total annual cost would be approximately \$21, 800. At 60 hours it would be \$25,639.20.

Josh shared with the Board that the experience of other municipalities that have contracted with larger cities or counties has been that the Village has minimal direction as to the activities, the contracted party would not enforce ordinances, and they generally find an area to sit and conduct speed monitoring.

Dave presented a report showing the option of entering into an inter-governmental agreement with Bayview Gardens for 125 hours of patrolling time between the two Villages. The officer would enforce ordinance violations. Spring Bay would have representation on the police commission. He provided a draft agreement for discussion. Using figures supplied by Bayview Gardens the total cost would be \$3,353 per month. Spring Bay would be responsible for ½ that cost; \$1,650.26 per month for a total of \$19,803.16 per year.

Donny asked Josh if a police officer was required to enforce ordinance violations. Josh replied that we do not. We can have a code enforcement officer.

Scott Selburg motioned to pursue the option of entering an inter-governmental agreement with the Village of Bayview Gardens. Sonny second the motion. Motion carried with 5 ayes and 1 nay.

Donny motioned to ratify the prior dissolution of the Spring Bay police department. Jerry Bishel seconded the motion. Motion carried.

Dave Tilley will be out of town for 30 days with Army responsibilities.

ANIMAL CONTROL: No report at this time.

ZONING: No report at this time.

BUG SPRAYING: There have been three sprayings. There were some complaints and some questions about the potential harm from the spray. The spray will not harm humans when used properly.

NEW BUSINESS:

Dave Tilley recommended that the Village purchase the QuickBooks accounting program. It will assist with budgeting and financial reporting. Scott Selburg motioned to purchase QuickBooks. Donny seconded the motion. Motion carried.

UNFINISHED BUSINESS:

PUBLIC COMMENTS:

Brenda Eichhorn stated that she likes the way it is now but of the options she prefers the agreement with Bayview. She also asked about who was insured when using the equipment. Ralph explained that all Board members and volunteers have liability coverage, but not comprehensive.

Joe Greer informed the Board that he attended a meeting this evening with the United Way. He shared that anyone can call 211 if they are in need of help. Also discussed was a program offered by the United Way that helps prepare young children for school.

Dave Atherton asked if the Board would purchase the piece of equipment that would make raising the hitch easier. Dave also commented that he feels Woodford County should pay the Villages when the Village officers have to respond for or assist Woodford County officers.

Jim McCarty stated that if he believes letters should be sent to individuals that are in violation of our ordinances. He feels that there has been nothing done about ordinances for at least 5 or 6 months. He also recommended that the Board provide a work order to employees to direct the tasks to be completed. Additionally, he suggested that tasks to be completed by the Board be written on the white board that is in the Village Hall.

Gene Ball asked if anyone has seen the fox with no hair. It seems to belong to a residence that also has rats and garbage in the back yard. Ralph suggested that if it is a health issue he can call Woodford County.

Angie Tilley informed the attendees that the vehicle at her location has been moved. She asked the attorney what consists of harassment. She gave examples of continually driving by, shouting things, etc. Josh explained the legal criteria.

Roxanne Ruder stated that she cannot put her grandkids in the yard due to snakes, rats, ground hogs, etc. coming from the property located at 311 Oregon, near her home. She has contacted Woodford County and the health department with no results. Dave stated that before the end of the year his goal is to have new aggressive code enforcement for this type of issue.

Betty McCarty asked if the zoning officer is able to perform the function. She stated that she had contacted the clerk of Germantown Hills. Germantown sends at least one letter, and sometimes two, before involving the attorney. There are properties in the Village that need to be addressed immediately. Betty stated that she feels that the refund from the insurance company should go back into the insurance fund rather than be in the checking account. In her opinion if the zoning officer cannot perform the job he should not be paid.

Angela Angle commented on the inter-governmental agreement with Bayview Gardens. She questioned whether they have one officer or more than one. She also mentioned that she would like to see the Board investigate working together with other entities to employ Woodford County deputies. She believes they would provide better service. She asked if she could have access to the zoning laws. Dave Tilley replied that if she submits a FOIA request we would be glad to provide what she wants if it is not already available.

Theresa asked if Mr. Blickenstaff has mentioned bringing any other businesses to the area. One example would be the Bay View Snack Shack. She also asked if Mr. Blickenstaff has discussed putting a restaurant in the Village near the river.

Jim McCarty expressed a concern that there is no police protection, other than the county, for the children attending Riverview Grade School.

Ralph informed the attendees that several years ago a partnership with the County was explored.

Dave Atherton stated that he knows there is an ordinance that has a significant fine for not mowing when appropriate.

Dave Tilley will be out of the country for the month of September due to Guard responsibilities. Dave appointed Ralph Atherton as mayor pro-temp in his absence. Scott motioned to approve the appointment. Trevor seconded the motion. Motion carried with Ralph abstaining.

Scott Selburg recommended that we take immediate action on the properties that are in violation of ordinances. Dave agreed and will assemble a list of properties that need to receive letters.

Brenda Eichhorn asked that mosquito spraying not be completed near her home. Dave Tilley replied that her request will be honored as much as possible.

Ralph motioned to adjourn the meeting. Jerry seconded the motion. Motion carried.

Maria Warner, Village Clerk